

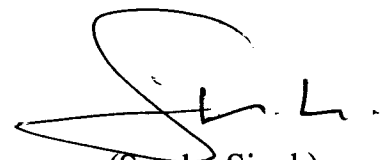
F. No. A-37012/2/2010-Ad.I (Part II)
Government of India
Ministry of Statistics & Programme Implementation
(Administration-I)

Sardar Patel Bhavan, Sansad Marg,
New Delhi, Dated: 09.02.2017

In continuation of the advertisement of even number dated 03.01.2017, applications are invited for engagement of One (01) consultant well conversant with Administration matters of the Ministry of Statistics & Programme Implementation on payment of maximum consolidated monthly fee of Rs. 70,000/- (inclusive of all) depending upon the competency of the candidate and subject to the recommendation of the Consultancy Evaluation Committee (CEC) of the Ministry of Statistics and Programme Implementation. Full details of terms of reference of the post are available on the website of the Ministry of Statistics and Programme Implementation - www.mospi.gov.in and <https://eprocure.gov.in/epublish/app>. The application should reach Under Secretary (Administration), Room No. 201, 2nd Floor, Ministry of Statistics & Programme Implementation, Government of India, Sardar Patel Bhavan, Sansad Marg, New Delhi-110001 within 15 days from the date of publishing of this advertisement on the website.

* Applicant(s) who submitted the application earlier, in response to the advertisement dated 03.01.2017, need not apply again, as the same will be considered.

NO-E-MAIL APPLICATION WOULD BE ENTERTAINED.



(Sunder Singh)

Under Secretary to the Govt. of India

**Application format for appointment of consultant in
Administration, MOSPI**


1. Name:
2. Date of Birth:
3. Father's name:
4. Nationality:
5. Mailing Address (with Tel No./Mobile NO. and e-mail):
6. Permanent Address:
7. Education Qualification:

S. No.	Courses	Subject	University/ Institute	Year of Passing	Division/ class

8. Work Experience:

S. NO.	Organisation/ Institute	Period		Nature of Work	Remarks
		From	To		

9. Whether Retired Government Servant:
10. Last Pay Drawn/ Expectation:
11. Language known:
12. Papers Published (if any):
13. Awards/ Excellence (if any):


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14. References:

- (i)
- (ii)

15. Brief pen picture about yourself (C.V.) (200 words):

Date:
Place:

(Signature)

ShL
09/2/17

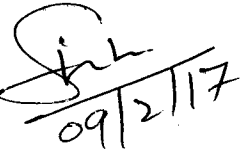
TERMS OF REFERENCE FOR ENGAGEMENT OF CONSULTANTS IN ISS & SSS
DIVISIONS

ISS & SSS Divisions, Ministry of Statistics and Programme Implementation requires services of one Individual Expert for engagement as Consultant with the following job description and educational qualifications:-


1. **Job Requirement:** Retired Government employees with experience of work in Central Secretariat.
2. **Period of engagement (Duration):** The maximum period of engagement for consultant shall not exceed 5 years. The Consultants will be initially engaged for a period of one year and subsequent extension(s) if any shall be decided on a case-to-case basis depending upon the specific job and time frame for its completion.
3. **Age Limit:** The maximum age limit for Consultants shall be 65 years.
4. **Remuneration:** The maximum consolidated fee payable shall be Rs.40,000/- to Rs.70,000/- per month, depending upon the educational qualification and experience. The amount of fee in the case of retired government officials shall not exceed the ceiling of (Last Pay + DA Drawn) – (Basic Pension).
5. **Drawal of Pension:** A retired Government Official engaged as Consultant shall continue to draw pension and dearness relief on pension during the period of his engagement as Consultant. His/her engagement as Consultant shall not be considered as a case of re-employment.
6. **Allowances:** The Consultants will not be entitled to any Allowances such as Dearness Allowance, Residential Telephone, Transport Facility, Residential Accommodation, Personal Staff, CGHS, Medical Reimbursement, etc. However, he will be entitled for "local conveyance" i.e. Rs.3000/- per month.
7. **TA/DA:** No TA/DA shall be admissible for joining the assignment or on its completion. Consultants will not be allowed foreign travel at Government Expenses. However, Consultants shall be allowed TA/DA for their travel inside the country in connection with the official work as per details given below -
TA – Reimbursement of Second AC Train fare/Air fare (economy class).
DA – Reimbursement for Hotel accommodation of upto Rs.1500/- per day; reimbursement of travel charges of upto Rs.150/- per diem for travel within the city and reimbursement of food bills not exceeding Rs.200/- per day.


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8. **Leave:** Consultants shall be eligible for 8 days leave in a calendar year on pro-rata basis. Therefore, a Consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on a pro-rata basis). Also, unavailed leave in a calendar year cannot be carried forward to next calendar year.
9. **Temporary Engagement:** The engagement will be purely on Temporary basis and it will confer no right on Consultant for regularization/permanent appointment in any case.
10. **Termination Notice:** The contract can be terminated by either side with one month notice or in lieu of it by paying one month remuneration or by surrendering one month's remuneration by the Consultant. The Ministry would be free to terminate the services in case of continuous absence of a Consultant by more than 15 days beyond the entitled leave in a calendar year, for which no Notice will be served.
11. **Conflict of Interest:** The Consultant is expected to follow all the rules and regulations of Central Government, which are in force. He/She will be expected for utmost honesty and sincerity while discharging his/her duties. In case, the services of Consultant are not found satisfactory or found working conflicting the interest of the Division (Ministry), his/her services will be discontinued by terminating the contract without assigning any reason.
12. **Non-disclosure of Official Secrets:** During the period of assignment with ISS & SSS Divisions, Ministry of Statistics and Programme Implementation, it is likely that Consultant may come across certain information of important or secret nature. Consultant would, therefore, be subjected to the provisions of the Indian Official Secrets Act, 1923, not only during the period of the assignment but also thereafter. More importantly, the Consultant will not divulge any information gathered by him during the period of his assignment to anyone who is not authorized to know/have the same.
13. The Consultant shall not, except with the previous sanction of the Ministry (MOSPI) or in the bonafide discharge of his duties, publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or write a letter to any newspaper or periodical, either in his own name or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast or letter relates to subject matter assigned to him by ISS & SSS Division, Ministry of Statistics and Programme Implementation.


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14. **Work Station:** The work station of the Consultant will be N.C.T. of Delhi. The Consultant will be required to work at S.P. Bhavan or any other location in Delhi as may be directed by the Competent Authority.
15. **Supervision:** The Consultant will work for ISS & SSS Divisions under direct guidance and supervision of Joint Secretary (Admn.), Ministry of Statistics and Programme Implementation, S.P. Bhavan, New Delhi.
16. Issues if any, not covered above and in Terms of Reference enclosed shall be as per Government of India rules on the subject from time to time.


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